

Website Terms of Use / Conditions

University Medical Center, Tucson Arizona

This statement provides information required by Arizona law about privacy, confidentiality and related policies for individuals who use our official web site and other electronic services.

University Medical Center (UMC) provides online information and services to staff, employees and the public to supplement services provided on-site. We respect the privacy and confidentiality of every individual who visits or uses our web site. We want you to fully understand what information we gather from you, how that information is collected, how that information is used, and how you can control the collection and/or use of information about you.

This statement applies to all information collected by or submitted to UMC. It is not to be construed as a contractual promise, so please read this statement carefully to ensure that you understand precisely the applicable privacy policies and practices.

1. Personally Identifiable Information

There are cases in which we may ask you for personally identifiable information, such as your name, mailing address, and e-mail address. For example, we may request personally identifiable information for online shopping, transactions or other services that require registration or subscription. We may also collect information from e-mail or other correspondence that you send us. UMC will not collect any personally identifiable information about you unless you provide it to us voluntarily, with the exception of your computer's IP address. The IP address is an identifier unique to each computer or Internet usage session.

When you do provide us with personally identifiable information, UMC may:

- Store and process that information to enhance your experience with our web page so that we provide a service that is relevant and easy to use;

- Use that information to contact you in order to inform you of our service enhancements or promotional activities;

- Disclose that information to third parties when we have reason to believe that disclosing this information is necessary to identify, contact, or bring legal action against someone who may be causing injury to or interference with UMC's rights or property, other members or users of this web site, or anyone else that could be harmed by such activities; and

- Disclose that information to third parties when we believe in good faith that the disclosure is required by law or a court of competent jurisdiction;

Except as stated in this notice or as otherwise stated at the time that the personally identifiable information is gathered, we will not provide personally identifiable information to third parties.

2. External Links.

UMC's web site may contain links to external web sites that you are able to access. The existence of these links does not imply any affiliation, endorsement, or responsibility for the privacy practices or policies of any site that you are able to access through these links.

3. E-mail and Form Information.

UMC does not obtain personal information about you when you visit our web site or other online services unless you provide us that information voluntarily. If an individual sends or responds to an e-mail message with a question or comment or completes a web-based form, the form or communication may contain personally identifying information that will only be used to directly respond to the requestor, unless otherwise stated specifically. The request for information may be redirected to another part of the Medical Center that may be in a better position to respond to the request. Any personal information you provide will not be released to outside parties unless we are legally required to do so in connection with legal proceedings, law enforcement investigations, or state law.

4. System-Generated Information.

In addition to information actively provided by individuals using the UMC web-site and other online services, we may record information such as but not limited to the following types of information each time these access points are used:

Internet (IP) address of the computer being used

Web pages requested

Network software access

Referring web page

Browser used

Date, time and duration of activity

Passwords and accounts accessed

Volume of data storage and transfers

UMC uses this information to monitor, preserve and enhance the functioning and integrity of the system. Information is collected for analysis and statistical purposes, and is used to help diagnose problems with the server and to carry out other administrative tasks, such as assessing what information is of most interest, determining technical design specifications and identifying system performance and/or problem areas. This information is not used in any way that would reveal personal information to external constituencies except as described above.

5. Monitoring.

In cases of suspected violations of UMC policies, especially unauthorized access to computing systems, system administrators may take such measures as are necessary including authorizing detailed session logging. This may involve capturing and retaining a complete keystroke log of an entire session. In addition, a system administrator for the

equipment involved may authorize limited searching of user files on individual or networked computers to gather evidence on a suspected violation.

6. Cookies.

Cookies are short pieces of information used by web browsers to remember information provided by the user, such as passwords and preferences from past visits. Additional information on cookies is available at the Cookie Central web site <http://www.cookiecentral.com> and in the publication from the Department of Energy Computer Incident Advisory Center: <http://ciac.llnl.gov/ciac/bulletins/i-034.shtml>. Some UMC web pages may use cookies to store service information. Some web-based services require cookies for access. Any information that UMC may store in cookies is used exclusively for internal purposes only and as described above.

7. Alternatives to Electronic Transactions.

UMC provides online access to information and services for staff, employees and members of the public. If you prefer not to provide any information online, you may cancel the transaction and contact the administrative unit responsible for the service to learn about available options for conducting business in person, by mail or by telephone.

8. Disclosure of Information.

UMC does not sell or distribute confidential information it collects online to individuals or entities not affiliated with the Medical Center or the University of Arizona, except in the very limited circumstances described below. Non-confidential information may be sold or distributed pursuant to Arizona Public Records law.

Public records law. Under the Arizona Public Records Law, UMC may be required to provide information in UMC's records to a third party.

Contractors. From time to time, individuals or companies under contract with the UMC may have access to information in the course of the service they provide. However, those entities are not permitted to use or re-disclose that information for unauthorized purposes. No other entities are authorized to collect information through UMC's web site.

9. Security.

The confidentiality and security of all personally identifiable information associated with our users is of utmost concern to us. Once we receive your personally identifiable information, we will take reasonable efforts to ensure its security on our systems. Unfortunately, although every effort is made to secure network communications, UMC cannot ensure the absolute privacy of online communications over the Internet. Individuals using online services must be aware that you do so at your own risk, and that you must also take steps to protect personal information, such as closing the web browser

when finished using the site. Failure to do so may result in personal information being viewed by someone else using the same computer.

10. On-line payments.

UMC accepts credit card payments on-line for a variety of goods and services. Unless otherwise noted on the site, all credit card transactions are encrypted. Information entered to complete a transaction will not be used by UMC for any other purpose unless the purpose is described on the site.

11. Your Acceptance of These Terms.

Please be aware that any information placed or stored in a University Medical Center Corporation owned or operator computer is subject to review by UMC at any time. By using this web site, you signify your assent to the terms and conditions of this notice. If you do not agree to this notice, please do not use this site.

Please note that we may change the terms and conditions of our use policies at any time by posting revisions on the Service. You agree to review the terms and conditions of use each time you use the Service so that you are aware of any modifications made to these policies. By accessing or using the Service, you agree to be bound by all of the terms and conditions of the policies then in effect. Your continued use of this site following the posting of changes to the terms will mean that you accept those changes.

If you have additional questions about on-line privacy or security, you can contact the UMC's Privacy Officer by phone (520) 694-5049, E-Mail: ITWebmaster@umcaz.edu, or you can send an inquiry by regular mail to:

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